

## How to enroll a National Provider Identifier (NPI) with Health Care Authority

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For use by licensed behavioral health agencies to assist with billing Integrated Managed Care (IMC).

In order for providers to be Washington Apple Health (Medicaid) providers, they must enroll their National Provider Identifier (NPI) numbers with the Health Care Authority (HCA). This fact sheet provides basic information on NPIs, including where providers can get more information and enroll their NPIs with HCA.

For more information, visit [www.hca.wa.gov/enroll-as-a-provider](http://www.hca.wa.gov/enroll-as-a-provider).

### Application for an NPI with National Plan and Provider Enumeration System (NPPES) and NPI enrollment with HCA

#### How do providers apply for an NPI?

Providers can apply for an NPI from the National Plan and Provider Enumeration System (NPPES), managed by the federal government. For more information, on the National Provider Identifier Standard and how to apply for an NPI, visit [www.cms.gov/Regulations-and-Guidance/Administrative-Simplification/NationalProvIdentStand/](http://www.cms.gov/Regulations-and-Guidance/Administrative-Simplification/NationalProvIdentStand/)

#### Why do providers have to enroll their NPIs with HCA?

The Centers for Medicare and Medicaid Services (CMS) requires all health care providers serving Medicaid clients to have their NPIs registered with their state Medicaid agency per 42 CFR 455.410

#### Which NPIs must be enrolled with HCA?

There are two types of NPIs that must be enrolled with HCA:

- Organizational NPI: This is the NPI of the behavioral health agency (BHA), where the individual works
- Individual NPI: This is the NPI of the individual provider, rendering services under the BHA.

In Washington, unless the provider is a sole proprietor, most behavioral health agencies use their organizational NPI as the billing NPI.

### Provider Taxonomy Enrollment Information

#### How do providers know which taxonomy code to enroll under?

- Providers should enroll under the taxonomy that is most appropriate to their credentialing or licensure. The provider type identifies the level of professional who renders the service by taxonomy.
- **NOTE:** For managed care SERI utilizers please see the provider crosswalk for taxonomy provider types. While HCA lists recognized behavioral health taxonomies on the provider types page and crosswalk on pgs. 131 & 132 of the [Service Encounter Reporting Instructions \(SERI\) | Washington State Health Care Authority](#), there are additional subspecialties that are recognized and accepted. HCA accepted taxonomies are available during the ProviderOne enrollment process.
- For taxonomy codes, clinicians must also enroll their NPI with HCA using the NPPES taxonomy, and should always use the NPPES taxonomy when submitting claims or encounters to a clearinghouse or Managed Care Organization (MCO). This applies to taxonomies: **101Y99993L, 101Y99995L, 101Y99996L.**

Example table- please note these are not the only accepted provider taxonomies

DOH License/Credential	SERI Provider Type 9-digit Taxonomy	Taxonomy Information
See DOH website for more information ( <a href="#">Washington State Department of Health</a> )		
Advanced Registered Nurse Practitioner	363LP0808X Psych, Mental Health ARNP	HCA recognizes 18 subspecialties for ARNP's
Physician Assistant	363A00000X Physician Assistant	HCA recognizes 3 subspecialties for PA's
Physician	2084P0800X Psychiatry and Neurology	HCA recognizes 5 subspecialties for Psychiatrists
Licensed Psychologist	103T00000X Licensed Psychologist	HCA recognizes 16 subspecialties of Psychologists
Pharmacist	183500000X Pharmacist -D	HCA recognizes 7 subspecialties of Pharmacists

## Additional Information

### Is there a batch process for large agencies?

To enroll 200+ non-billing providers at the same time, a batch process may be possible by contacting the HCA Provider Enrollment Manager at [george.wagner@hca.wa.gov](mailto:george.wagner@hca.wa.gov).

### Can the MCOs submit NPI enrollment on behalf of providers?

No, managed care organizations cannot enroll NPIs on behalf of providers. However, behavioral health agencies can and typically do enroll their employee clinicians.

### Where can I get more information about the provider enrollment process?

For more information, contact HCA:

- Online: [www.hca.wa.gov/enroll-as-a-provider](http://www.hca.wa.gov/enroll-as-a-provider)
- Email: [providerenrollment@hca.wa.gov](mailto:providerenrollment@hca.wa.gov)
- Phone: 1-800-562-3022 (extension 16137)